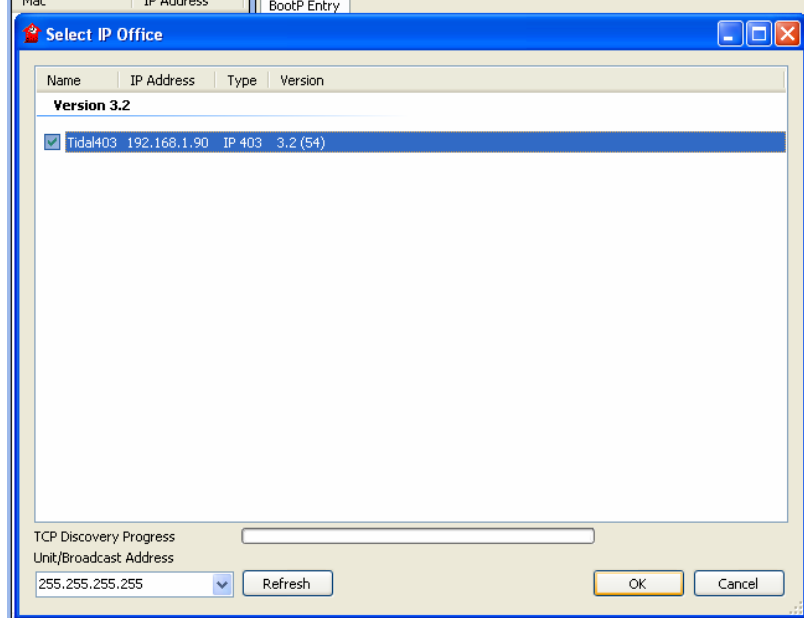


Rebooting an IP Office System – Release 3.2 and Higher

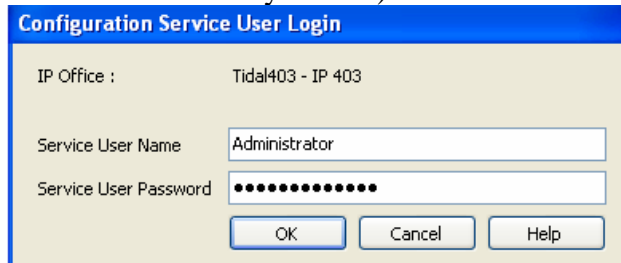
- 1) Open Manager – you should have a desktop shortcut to the Manager application, or go to Start>All Programs>IP Office>Manager



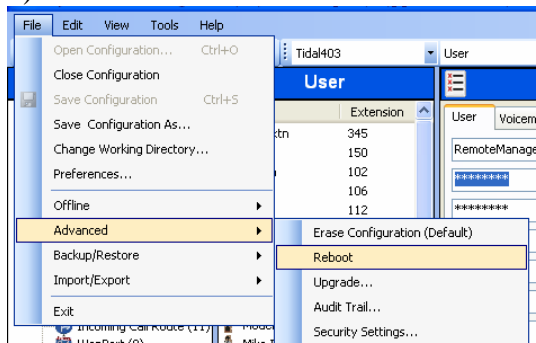
- 2) Go to File>Open Configuration. Select your IP Office and press “OK.”



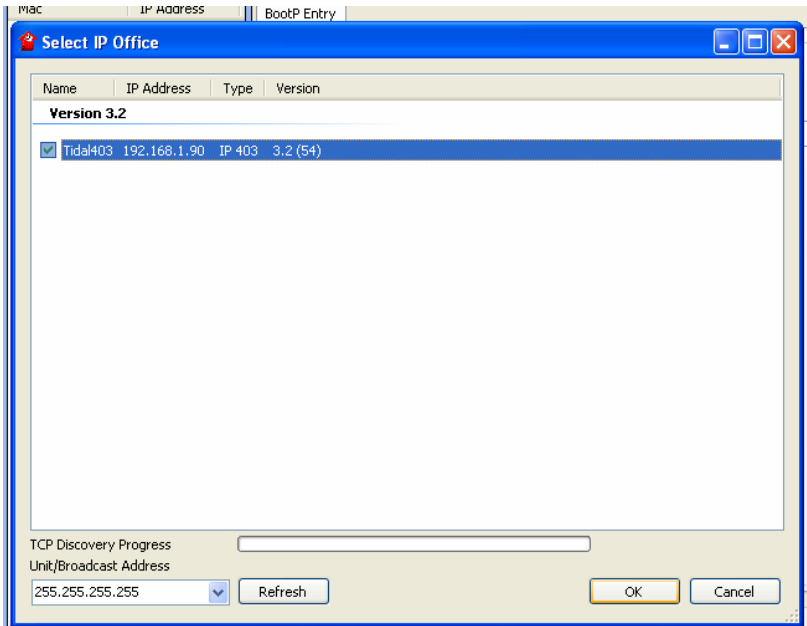
- 3) You will be prompted to enter the administrative username and password (both are “Administrator” by default).



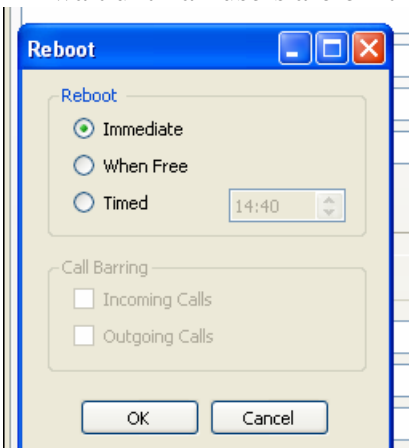
- 4) Go to File>Advanced>Reboot



- 5) Select your IP Office again press “OK.”



- 6) You will be prompted to enter the administrative username and password again (both are “Administrator” by default).
- 7) Select either “Immediately” (phone system will reboot regardless of current activity – all users on calls will be disconnected) or “When Free” (system will wait until all users are off the phone and then reboot), then press “OK.”



- 8) You will be prompted to enter the administrative username and password again (both are “Administrator” by default) – the system will either reboot immediately or when free based on the selection made above.